

## SEMINAR AND PROJECT INITIATION COURSE

Programme Name/s	: Automobile Engineering./ Artificial Intelligence/ Artificial Intelligence and Machine Learning/ Automation and Robotics/ Cloud Computing and Big Data/ Civil Engineering/ Chemical Engineering/ Computer Engineering/ Civil & Rural Engineering/ Construction Technology/ Computer Engineering/ Digital Electronics/ Data Sciences/ Electrical Engineering/ Electronics & Telecommunications Engineering/ Electrical and Electronics Engineering/ Electrical Power System/ Electronics & Communication Engineering/ Electronics Engineering/ Computer Hardware & Maintenance/ Industrial Electronics/ Information Technology/ Information Technology/ Civil & Environmental Engineering/ Mechanical Engineering/ Mechatronics/ Production Engineering/ Computer Science/ Electronics & Computer Engg.
Programme Code	: AE/ AI/ AN/ AO/ BD/ CE/ CH/ CM/ CO/ CR/ CS/ CW/ DE/ DS/ EE/ EJ/ EK/ EP/ ET/ EX/ HA/ IE/ IF/ IH/ LE/ ME/ MK/ PG/ SE/ TE
Semester	: Fifth
Course Title	: SEMINAR AND PROJECT INITIATION COURSE
Course Code	: 315003

### I. RATIONALE

Most of the diploma graduates lack the confidence and fluency while presenting papers or interacting verbally and with a large gathering. Seminar presentation boosts the confidence of the students and prepares them precisely for interviews and group discussions. The course on seminar is to enhance student's ability in the art of academic writing also helps broaden the minds of the participants. Through this course on Seminar, students will develop new ideas on subject /themes of emerging technologies and services of their area of studies. Project initiation enhances project management establishes measurable objectives and interaction skills.

### II. INDUSTRY / EMPLOYER EXPECTED OUTCOME

The aim of this course is to help the student to attain the following industry identified competency through various experiences: Present a seminar on the selected theme/area of study effectively and confidently to the specific audience. Plan innovative solutions independently or collaboratively to the identified problem statement.

### III. COURSE LEVEL LEARNING OUTCOMES (COS)

Students will be able to achieve & demonstrate the following COs on completion of course based learning

- CO1 - Identify topics of seminar presenting to the large gathering at the institute/conference.
- CO2 - Collect relevant and updated research-based data and information to prepare a paper of seminar presentation.
- CO3 - Apply presentation skills.
- CO4 - Create conducive environment for learning and discussion through seminar presentation.
- CO5 - Identify a problem statement and establish the action plan for the successful completion of the project.

### IV. TEACHING-LEARNING & ASSESSMENT SCHEME

Course Code	Course Title	Abbr	Course Category/s	Learning Scheme					Credits	Assessment S						
				Actual Contact Hrs./Week			SLH	NLH		Paper Duration	Theory				Base	
				CL	TL	LL					FA-TH	SA-TH	Total		FA-	
													Max	Min		
																Max
315003	SEMINAR AND PROJECT INITIATION COURSE	SPI	AEC	-	-	1	2	3	1	-	-	-	-	-	25	

### V. General guidelines for SEMINAR and Project Initiation

- The seminar must be related to emerging trends in engineering / technology programme or may be inter/ multi-industry expected outcomes of the programme.

## SEMINAR AND PROJECT INITIATION COURSE

- The individual students have different aptitudes and strengths. Therefore, SEMINAR should match the strengths purpose, students shall be asked to select the TITLE (Theme) of SEMINAR they would like to prepare and present
- Seminar titles are to be finalized in consultation with the faculty mentor.
- Seminar must involve logic development of applications of various technologies/ processes applicable in industry
- Seminar must be assigned to the single student. However, support of other students may be sorted while presenting
- Students are required to prepare using relevant software tools, write ups for presentation
- Students shall submit One Hard copy and one Soft copy each of the presentation and may be encouraged to keep presentation made during the seminar.
- Batch of 3-4 students shall be formed for project initiation.
- Projects give a platform for the students to showcase an attitude of inquiry to identify the problem statement relevant to the industry. Students shall Identify the information suggesting the cause of the problem and possible solutions
- Students shall study and assess the feasibility of different solutions and the financial implications.
- Students should collect relevant data from different sources (books/internet/market/suppliers/experts through surveys)
- Students shall prepare required drawings/ designs and detailed plan for the successful execution of the work.
- Students may visit the organisation pertaining to the problem statement as part of initial study.

### VI.Guidelines for Seminar preparation and presentation :

Once the title/topic of a seminar has been finalized and allotted to the student, the teacher's role is important as motivator, to promote learning and sustain the interest of the students.

Following should be kept in mind while preparing and presenting the seminar:

- **Seminar Orientation cum -briefing:** the seminar topics/themes should be innovative, novel and relevant to the programme, and also aligned to the expectations of industry.
- **Seminar Literature survey:** Information search and data collection: the information and data should be authentic and relevant to the curriculum of the programme.
- **Seminar Preparation, and presentation:** The seminar shall be presented with suitable software tools and support. The presentation of seminar should not be more than 20 minutes including Q-A session.

The following guidelines may be followed for Project Initiation

- **Establishing project scope:** Determine the boundaries of the project.
- **Defining project objectives:** Set clear and measurable objectives that align with the project's purpose.
- **Stakeholder identification and analysis:** Perform an exercise in identifying all stakeholders involved in the project and their needs and expectations.
- **Team Formation:** Carefully build a team with the necessary skills and expertise to execute the project successfully.
- **Documentation.** Create a project planner showcasing the action plan, define the project's scope, outline the project goals, and the project timeline. The document has to be made available to all stakeholders

### VII. Criteria of Assessment /Evaluation of Seminar

#### A. Formative Assessment (FA) criteria

The assessment of the students in the fifth semester Progressive Assessment (PA) for 50 marks is to be done based on the following criteria:

#### A. Suggestive RUBRICS for assessment

Sr. No.	Criteria
1	Selection Topic/Theme of seminar
2	Literature review and data presentation
3	Quality of Preparation and innovativeness
4	Q-A handling
5	Time Management
6	Seminar Presentation report

#### Rubrics for assessment of Project Initiation

**SEMINAR AND PROJECT INITIATION COURSE**

Sr. No.	Criteria
1	Selection of Theme of Problem Statement and its innovativeness
2	Stages of development of Action plan
3	Prototyping

The total marks as per above out of 50, shall be converted in proportion of 25 marks.

**B. Summative Assessment criteria/**

The summative assessment of the students in the fifth semester End-Semester-Examination (ESE) for 50 marks is to be done based on following criteria.  
This assessment shall be done by the Faculty.

Suggestive **RUBRICS** may be developed by the faculty

Sr. No.	Criteria
1	Quality of information/Knowledge presented in SEMINAR
2	Creativity, Innovation in SEMINAR presentation
3	Response to the question during seminar presentation
4	Establishment of Innovative Problem Statement and its presentation
5	Objectives of the project and action plan

The total obtained marks shall be converted in proportion of 25 marks.

**VIII. Suggestive CO-PO Mapping**

Course Outcomes (COs)	Programme Outcomes (POs)						
	PO-1	PO-2	PO-3	PO-4	PO-5	PO-6	PO-7
	Basic and Discipline Specific Knowledge	Problem Analysis	Design/ Development of Solutions	Engineering Tools	Engineering Practices for Society, Sustainability and Environment	Project Management	Professionalism
CO-1	3	1	0	-	2	2	
CO-2	2		2	-	2	1	
CO-3	3	1	1	2	1	2	
CO-4	2	0	0	2	1	2	
CO-5	3	3	3	2	2	3	

**VIII. Typographical instructions/guidelines for seminar preparation & presentation**

- The seminar PPT shall be computer typed (English- British)
- Text Font -Times New Roman (TNR), Size-12 point
- Subsection heading TNR- 12 point bold normal
- Section heading TNR- 12 capital bold
- Chapter Name/ Topic Name – TNR- 14 Capital
- All text should be justified. (Settings in the Paragraph)
- Different colors text/diagrams /tables may used
- The name of the candidate, diploma (department), year of submission, name of the institute shall be printed

**IX. Seminar and Project Initiation Report**

On completion and presentation of Seminar, every student will submit a brief report which should contain the f

## SEMINAR AND PROJECT INITIATION COURSE

- Cover Page (as per annexure 1)
- Title page (as per annexure 2)
- Certificate by the Guide (as per annexure 3)
- Acknowledgment (The candidate may thank all those who helped in the execution of the project).
- Abstract of Paper presented in the seminar (It should be in one page and include the purpose of the seminar)
- Index
- List of Figures
- Introduction
- Literature Review
- Information/Chapters related to Seminar topic
- Advantages and Disadvantages
- Conclusion
- Project Initiation : a) Description of problem statement. b) Scope and objectives. c) State holder d) Platform/identification.
- Bibliography
- References

NOTE: Seminar report must contain only relevant – technology or platform or OS or tools used and shall not exceed 10 pages.

Details of Softcopy to be submitted:

The soft copy of seminar presentation is required to be provided on the back cover of the seminar report in clear and legible font. It should include the following folders and contents:

1. Presentation (should include a PPT about project in not more than 15 slides)
2. Documentation (should include a word file of the project report)

NOTE: Soft copy must be checked for any harmful viruses before submission.

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### X. Sample Formats

- 1) Cover Page - Annexure-I
- 2) Index - Annexure-II
- 3) Assessment - Annexure-III

MSBTE  
LOGO

Annexure - I

## SEMINAR Report

“SEMINAR Title\_\_\_\_\_”

as a partial fulfilment of requirement of the

THIRD YEAR DIPLOMA IN

Submitted by

Name of Student

Enrollment Number



FOR THE ACADEMIC YEAR 20\_\_20\_\_

(H.O.D)

(Principal)

(Internal Guide)

(External Examiner)

## Annexure - II

**Institute Name****(An Affiliated Institute of Maharashtra State Board of Technical Education)****Table of Contents**

Title Page	i
Certificate of the Guide	ii
Acknowledgement	iii
Index	iv
Abstract	v
List of Figures	vi
List of Tables (optional)	vii

**INDEX**

<b>Sr. No.</b>	<b>Chapter</b>	<b>Page No.</b>
1.	Chapter-1 Introduction (background of the seminar)	1
2.	Chapter-2 Literature review for the seminar topic/theme	5
3.	Chapter-3 -	
-	-	
-	Seminar Report	
-	<b>Bibliography</b>	
-	<b>Referances</b>	

\*Students can add/remove/edit chapter names as per the discussion with their guide

Annexure - III

Format for SEMINAR and PROJECT INITIATION Assessment /Evaluation

Formative Assessment

CRITERIA AND WEIGHTAGE

Enrollment No	1 Selection Topic/Theme of seminar (5)	2 Literature review and data presentation (5)	3. Quality of Preparation and innovativeness (5)	4 Q-A handling (5)	5 Time Management (5)	6. Seminar Presentation report (10)	7 Selection of Theme of Problem Statement and its innovativeness (5)	8 Stages of development of Action plan (5)

Summative Assessment

CRITERIA AND WEIGHTAGE

Enrollment No	1. Quality of information/Knowledge presented in SEMINAR 10	2 Creativity, Innovation in SEMINAR presentation 10	3. Response to the question during seminar presentation 10	4 Establishment of Innovative Problem Statement and its presentation 10	5 Objectives of the project and action plan 10



**SEMINAR AND PROJECT INITIATION COURSE**

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<b>Sign:</b> <b>Name: -----</b> <b>(Course Expert/s)</b>	<b>Sign:</b> <b>Name: -----</b> <b>(Program Head )</b> <b>(Information Technology)</b>

**MSBTE Approval Dt. 24/02/2025**