

Question Bank(I-Scheme)

Name of course: Management

Unit Test 1

Course code (22509)

Course :MAN

Sem:V

Programme:EE

Unit 1: Introduction to Management concepts and managerial skill

40/70 Questions-Half marks for each question.

Multiple choice questions

Q.1 serve important role in organisations.

1. Supervisors
2. Subordinates
3. Managers
4. Employees

Q.2 which of the following is not included in three general manager roles identified by Henry Mintzberg?

1. Figurehead roles
2. Interpersonal roles
3. Information roles
4. Decision roles

Q.3 role involves receiving collecting of Information and distributing them as required.

1. Interpersonal
2. Information
3. Decisional
4. Managerial

Q.4 According to Peter drucker,"..... is what the modern world is all about."

1. Controlling
2. Management

3. Directing

4. Innovation

Q.5 Executive is also called as.....

1. A top level management

2. Low level management 3. Middle level management

4. None of the above

Q.6 top management includes

1. President

2. Superintendence

3. Branch manager

4. General foreman

Q.7 Middle management is concerned with implementation of policies and

plans chalked out by the.....

1. Lower management

2. Top management

3. Upper middle management

4. None of the above

Q.8 Lower management includes.....

1. President

2. For men

3. Managing directors

4. Chief executive

Q.9 is the function of management.

1. Organizing

2. Managing

3. Execution

4. None of the above

Q.10 which of the following is not the element of direction?.

1. Supervision

2. Motivation

3. Authority

4. Leadership

Q.11 is not the element of managerial skills

1. Conceptual skill

2. Human relation skill

3. Technical skill

4. Communication skill

Q.12 Involves giving information about products to two buyers through different media.

1. Marketing

2. Costing

3. Advertising

4. Financial accounting

Q.13 lower management is also called as.....

1. Four men
2. Inspector
3. Director
4. Supervisor

Q.14 which term best describes the process of obtaining, deploying, and utilising a variety of essential resources to contribute to an organisation's success?

1. Planning
2. Organising
3. Staffing
4. Management

Q.15 which management function involves setting goals and objectives and creating specific plans for completing them?

1. Planning
2. Organizing
3. Controlling
4. Leading

Q.16 which level of management is responsible for implementing programs that are intended to carry out the border of an organization set by executive?

1. Supervisory managers
2. Middle managers
3. First level managers
4. Chief financial managers

Q.17 which management principle states that order and instructions should

flow down from top to bottom or from higher level manager to a lower one?

1. Division of work
2. Chain of command
3. Unity of direction
4. Unity of command

Q.18 the ability of a manager to interface and work effectively with individuals and groups is descriptive of what type of managerial skill?

1. Technical
2. Administrative
3. Interpersonal
4. Organizational

Q.19 Fifa manager leads the team to exceed their monthly goal of new clients, which type of performance result have they attained?

1. Quantity
2. Quality and workmanship
3. Cost and budget control
4. Customer satisfaction

Q.20 economic uncertainty, regulatory requirements, and new competitors

are examples of what type of factors that affect managers?

1. Intrapersonal factors
2. Internal factors
3. Interpersonal factors
4. External factors

Q.21 which type of issues are first level managers routinely influenced by?

1. Long range issues
2. Short range issues
3. Strategic issues
4. Shareholder issues

Q.22 which of the following characterizes a manager as being efficient?

1. They are used a minimum amount of resources for the amount of output produced.
2. They devote a large amount of time to planning
3. They achieved their goals.
4. The interview, select, and train people who are most suitable to fill open jobs.

Q.23 what two major end results are managers sitting on a daily basis?

1. A product of service
2. Management and efficiency
3. Energy and utilities
4. Facilities and equipment

Q.24 which types of managers are responsible for reporting to middle managers?

1. Employees
2. Managers
3. Executive managers
4. Second level managers

Q.25 which influential thought leader is known for his common sense approach to self improvement as demonstrated through the book he authored, how to win friends and influence people?

1. Dale Carnegie
2. Frederick W. Taylor
3. W. Edwards Deming
4. Steven Covey

Q.26 the term "core competency" was coined by which of the following

influential business thinkers?

1. W. Edwards Deming
2. C.K. Prahalad
3. Ken Blanchard
4. Frederick W. Taylor

Q.27 The ability of a manager to interface and work effectively with individuals and groups is descriptive of what type of Managerial skill?

1. Technical
2. Administrative
3. Interpersonal
4. Organizational

Q.28 In management, the various roles that managers are called on to perform are defined in which process?

1. Management process
2. Executive process
3. Supervisory process
4. Business process

Q.29 which management function involves setting goals and objectives and

creating specific plans for completing them?

1. Planning
2. Controlling
3. Organizing
4. Leading

Q.30 Which management principle states that work should be divided so that each person will perform specialised portion?

1. Unity of direction
2. Chain of command
3. Division of work
4. Unity of command